



The **2005 Tri-Valley Expanding Your Horizons in Science and Mathematics Conference** will be held February 26, 2005 at SBC Administrative Center in San Ramon.

This conference is just one of over 140 Expanding Your Horizons (EYH) conferences held each year around the country which are sponsored by the Math/Science Network of Oakland, California. Our goal is to introduce young women in the 6th through 12th grades to a variety of interesting and challenging careers. At the conference, the young women attend hands-on workshops, career discussions, and career fair exhibits. As a result of this conference, we hope to encourage them to keep their career options open by taking Math and Science courses in junior and senior high school.

The Tri-Valley EYH conference is one of several local conferences supported by Lawrence Livermore and Sandia National Labs and their respective local communities. You may have received requests for help from these other conference organizers. We feel that you should help the conference that best suits your situation, perhaps the one closest to your residence or the one occurring when you have time available. We will all work cooperatively and share resources where we can.

The Tri-Valley EYH'04 Conference was a huge success—attendance included almost 550 young women grades 6 through 12. We wish to put on yet another interesting and diverse program for 2005.

We need your help - in leading a hands-on workshop to showcase your own career choice, participating in one of the other Conference special events, or in organizing the Conference. We realize that this letter represents a long lead-time before the actual conference, but some of the organizing committees must begin right away. The committee descriptions on the following page include some indication of the times of the committee work.

Please help us bring about the Tri-Valley Conference by filling in and returning the form on the last page of this mailing. If you know of others that might be interested in helping with the conference, whether or not they work at one of the labs, have them contact me at the address below. We would appreciate it if you would publish this information in your professional organization newsletter.

**Please respond as soon as possible – our planning meetings have begun.
We look forward to hearing from you.**

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Tri-Valley EYH 2005 Recruiting Chair
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Tri-Valley EYH 2005

Please provide the information requested below and indicate how you would like to help. If you have flexibility, you may prioritize your choices by placing a 1 next to your first choice, a 2 next to your second choice, etc. The Recruiting Committee will assign you to only one committee.

Name: _____ Occupation: _____

Home address: _____ Employer: _____

_____ Work address: _____

Home phone: _____

Preferred contact: Work _____ Home _____ Work phone: _____

FAX: _____

e-mail address: _____

☐ Pre Conference ☐ Day of Conference

Conference Presentation:

☐ Workshop Leader ☐ Back-up Workshop Leader

☐ Special Activity

Organizing Conference:

☐ Anywhere needed ☐ Hallway Monitors

☐ Recruiting ☐ Registration

☐ Program ☐ Protocol

☐ Fundraising ☐ Food

☐ Publicity (outside PR) ☐ Career/Museum Fair

☐ Publicity (students) ☐ Certificates

☐ Packets ☐ Evaluations

☐ Facilities ☐ Audio Visual Picture Show

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